

**Calne Training and Skills Working Group
Update and Recommendations to Calne Area Board
29th May 2018**

Purpose of the report:

1. To note discussions of the meeting held on 26th April 2018.
2. To ask Members to consider hosting a 'Makaton Friendly' Area Board meeting.

Calne Area Board
Training and Skills Working Group



Attendees: Ian Thorn, Alex Schmitt, Terry Couchman, Corinna Davidson, Helen Bradley, Marnie Kemp, Jane Vaughan.

Apologies: Jennifer Dunthorne, Louiza Bruce, Marie Wykes.

This was the third meeting of the working group.

1. Discussion with Marnie Kemp:

<p>Encourage/train businesses in SEND possibilities and needs.</p>	<p>Marnie Kemp provided an overview of work that is being done in the Calne Area.</p> <p>There were some businesses engaging – mainly supermarkets and Care homes. The group discussed the needs of WEST and the Community Connecting team and how the T&S working group, Area Board and wider community might help:</p> <ul style="list-style-type: none"> ○ Businesses to engage with WEST/the Community Connecting Team ... <ul style="list-style-type: none"> ▪ To identify 12-week internship roles ▪ To investigate hard copy recruitment ▪ To consider working interviews ▪ To develop 'job carving' (changing job descriptions to remove barriers in appropriate situations). ▪ To go to WEST first, before advertising jobs ▪ To allow applicants to visit the workplace before hand and to provide interview questions ahead of time. ○ The T&S working group might be able to help by ... <ul style="list-style-type: none"> ▪ Providing introductions to Chamber of Commerce/Calne Springs.
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	<ul style="list-style-type: none"> ▪ Promoting information to local businesses. ▪ Start conversations with local employers. <p>★ HB would provide Marnie with a link to the Chamber Breakfast and Calne Referral Link.</p> <p>★ The group would commit to identifying a number of businesses.</p> <p>★ JV would add Marnie to the OCM recipient list and send working group contact details to – so that they could receive information/news directly from the team.</p>
<p>Encourage/train businesses in SEND possibilities and needs.</p>	<p>The group had previously discussed the possibility of promoting the idea of Calne becoming a ‘Makaton Friendly Town’.</p> <ul style="list-style-type: none"> ○ It was hoped that the A Place for Us youth group might be interested in getting involved to help move this forward. ○ It was felt important that a new volunteer was identified to lead on this piece of work. ○ Suggested that the Area Board should be challenged to encourage businesses to learn signs and that the Place4us Young People could teach the Board Members to learn some signs too as an introduction and to publicise the challenge. <p>★ Find contact at the Mill Race Club (who have some Members that also use Makaton).</p> <p>★ HB (&JV?) to meet up with Corinna and Place4us young people to plan an Area Board meeting.</p> <p>★ CB/HB to ask CB and SR if they would like to be involved.</p> <p>★ Ask the Calne Area Board to consider holding a Makaton Friendly meeting.</p>

2. **Creating an action plan: Draft Action Plan, Areas still to be discussed**
and

3. **Review of Actions from previous meetings:**

There was no time at this meeting for further discussions.

4. **Next meeting:**

24th May 2018 6pm – 7:30pm in the Calne Community Hub, Harris Room